

APPLICATION FOR EMPLOYMENT

Silver Spring Township Authority

5 Willow Mill Park Road, Suite #3

Mechanicsburg, Pa 17050

Phone - 717-591-1370 Fax - 717-591-1373

Position Applied For: _____

Date of Application: _____

PERSONAL INFORMATION:

Name: _____

Address: _____

Phone #: _____

If you are under 18 years of age, can you furnish a work permit? _____

Have you previously been employed by Silver Spring Township Authority? _____

Special skills and qualifications:

Have you ever been convicted of a felony? _____

If yes, please explain (you will still be considered for employment if you have a convicted record)

Were you in the U.S. Armed Forces? _____

If yes, what branch? _____ Dates of service: _____

Licenses and/or Certifications: _____

Date available for work: _____

EDUCATIONAL BACKGROUND:

	Name & Address	Years Completed	Course of Study	Degree
High School	_____	_____	_____	_____
	_____	_____	_____	_____
College	_____	_____	_____	_____
	_____	_____	_____	_____
Other	_____	_____	_____	_____
	_____	_____	_____	_____

EMPLOYMENT HISTORY (list most recent first)

Name and address of employer: _____

Position Title: _____ Salary: _____

Dates of Employment: _____ Phone #: _____

Supervisor's Name: _____

Described the work performed: _____

Reason for leaving: _____

Name and address of employer: _____

Position Title: _____ Salary: _____

Dates of Employment: _____ Phone #: _____

Supervisor's Name: _____

Described the work performed: _____

Reason for leaving: _____

Name and address of employer: _____

Position Title: _____ Salary: _____

Dates of Employment: _____ Phone #: _____

Supervisor's Name: _____

Described the work performed: _____

Reason for leaving: _____

May all the above listed employers be contacted?
If not, indicated which one's): _____

REFERENCES:

Name	Address	Phone #
_____	_____	_____
_____	_____	_____
_____	_____	_____

The facts in my employment application are complete and true. I understand that if employed, untrue statements on this application shall be considered sufficient reason for dismissal. If give, the employer the right to invistigate all references and to secure additional job related information about me.

Signature of Applicant

Date

Silver Spring Township Authority is an Equal Opportunity Employer

OFFICE USE ONLY

Date Received: _____

Date of Interview: _____

Date of Employment: _____