

# #722 Financial Management Basics for Small Utilities

## 6 W & WW CONTACT HOURS

Nothing is as important to a community's public health and economic development as its infrastructure; and two of the main components of strong infrastructures are the water and wastewater systems. Every system must have three primary capabilities to effectively protect an adequate water supply and an environmentally safe wastewater operation; managerial ability, financial resources and technical expertise. This course is designed to address how to manage and control the systems financial capability as set forth by the U.S. Environmental Protection Agency (EPA). The financial health of utility can mean the difference between success and failure. A system cannot be financially viable if they do not know how to handle the monies involved in the operation of the business.

### Topics to be covered:

- Revenues & Rate Setting
- Basic Rate Setting Principles
- Evaluating Small System Rates
- General Overhead Allocation
- Minimum Reserve Levels
- Accounting and Bookkeeping
- Budgeting
- Case Studies
- Planning
- Business Plans
- Asset Management
- Capital Improvement Planning
- Audits

# May 5, 2020

**Knoxville Community Center**  
301 East Main Street  
Knoxville, PA 16928  
**Tioga County**

**Class Time:** 8:00 am - 3:30 pm  
**Registration:** 7:30 am

*Lunch and materials provided*

**Instructor: Jason Opferbeck**

### Questions?

Call 800-653-7792 ext. 107 or 108

Or email: Training@PRWA.com

**WE HOPE TO SEE YOU THERE!**

### THE PRWA PROMISE

If you're not 100% satisfied with the training class for any reason, we will give you a refund!

**WWW.PRWA.COM/PROMISE**

**Attendance cost per person:**  
\$120 for PRWA Members  
\$155 for Non-Members

**PRWA Member?**  Yes  No

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**#722-Financial Management Basics for Small Utilities**

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Name: \_\_\_\_\_ PA-DEP Client ID (if applicable): \_\_\_\_\_

System/Company: \_\_\_\_\_ Phone: \_\_\_\_\_

Address:  Home  System \_\_\_\_\_ Fax: \_\_\_\_\_

City \_\_\_\_\_ State: \_\_\_\_\_ Zip: \_\_\_\_\_ Email: \_\_\_\_\_

### PAYMENT:

Check (payable to PRWA)  Invoice Me:  Home  System

Credit Card:  AmEx  Discover  Visa  MasterCard

Card Number: \_\_\_\_\_ CVC (3 or 4 Digit # on card): \_\_\_\_\_

Exp Date (mm/yy): \_\_\_\_\_

Card Billing Zipcode: \_\_\_\_\_

Name On Card (please print): \_\_\_\_\_

Signature: \_\_\_\_\_

<p><b>Amount Due:</b> \$ _____</p>
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**To register by FAX or MAIL:**

**FAX:** (814) 353-9341

**MAIL:** 138 W. Bishop St., Bellefonte PA 16823

**EMAIL:** TRAINING@PRWA.COM

EMAILING REGISTRATIONS: EMAIL IS INHERENTLY INSECURE. CREDIT CARD INFORMATION SHOULD NOT BE EMAILED OR SENT IN AN ATTACHMENT.

### Questions?

Call (800) 653-7792 ext. 107 or 108

Signature shown on card

## MEET THE INSTRUCTOR



**Jason Opferbeck**

Jason has 13 years of experience with the Labor's Union installing water and wastewater lines, building pump stations, and treatment facilities for water and wastewater systems. He was Public Works Superintendent for 14 years; managing water, sewer and highway departments and setting annual budget parameters. Jason currently holds IIA, IIB, C and D NYS Water Licenses, and he completed the Water Treatment Plant Operations Course. He is President and Owner of RAFA Systems, Inc. which specializes in manufacturing remote control, monitoring, and communications systems for water and wastewater facilities, along with a simplified GIS and asset management system that ties it all together.

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Tioga County**

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**pa rural water**  
*Association*

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800-653-7792

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**6 WATER AND WASTEWATER  
CONTACT HOURS**

**pa rural water**  
*Association*